



ENNISKILLEN NURSERY SCHOOL

29 DUBLIN ROAD
ENNISKILLEN
BT74 6HN



PROSPECTUS

2024-2025

Dear Parent

Thank you for your interest in Enniskillen Nursery School. We provide a unique, high quality pre school education for children from right across Fermanagh.

We are the only stand alone Nursery School in the County and as such, children who attend our school transition to a wide range of Primary Schools throughout Enniskillen and beyond. This means that we are fully integrated in both our intake and ethos and each year welcome a diverse range of children from all cultures and faiths.

As Principal, my time is completely dedicated to meeting the needs of nursery age children and all our policies and procedures are drawn up to specifically address these needs. In addition to this, I work alongside a dedicated Board of Governors, solely focused on ensuring the best provision for children of this age and with a dedicated budget to do this.

This ensures that we have a fantastic purpose built and resourced school, which provides the best possible opportunities for children to develop.

We follow the NI pre school curriculum and this is carefully planned by highly experienced, fully qualified teachers, ably assisted by a professional and enthusiastic team of Nursery Assistants.

Each child in our school is viewed as unique with their own particular circumstances, interests and abilities and our aim is to create a safe, stimulating and caring environment where children can grow in confidence and develop a love of learning.

Please feel free to contact me to discuss further any aspect of our school life and ethos and I would welcome any questions you have as you make this important decision about your child's pre school education.

Yours sincerely

Mrs L PAair
Principal

MEET THE STAFF



Mrs L Phair
Principal



Mrs K Pattison
Teacher



Mrs F McBride
Teacher



Mrs R Reilly
Teacher



Mrs C Mullan
Nursery Assistant



Mrs C McGourty
Nursery Assistant

Mrs J Whitton
Nursery
Assistant
& Secretary



Mrs P Briggs
Caretaker

For additional staff, please see website

BOARD OF GOVENORS

Mrs L Mc Vey : Chair

Mrs P Rainey: Vice Chair

Mrs J Brewster

Mrs P Cleary

Mr D Collins

Mrs M Hicks

Mr G Kennedy

Enniskillen Nursery School is open during term time offering three sessions each day:

- ◆ 9.00am - 1.30pm
- ◆ 8.50am - 11.30am
- ◆ 12.30pm - 3.00pm

(please refer to the admissions criteria for further information on these sessions)

There are 26 children with a trained teacher and nursery assistant in each session.

We are fully funded by the Education Authority, therefore all sessions are free of charge.

Children wear a school sweatshirt, available from SD Kells and do not bring a schoolbag.

Further details about the application process are available from the Education Authority website, www.eani.org.uk, or our school website, www.enniskillennurseryschool.com

Tel: 028 6634 2694

E-mail: ekns@btinternet.com

or

call into school.

Please have a look at our website which gives a great insight into life in our school.



WHY NURSERY EDUCATION?

Apart from you as the parent, your child's nursery teacher and nursery assistants probably have the greatest influence on your child outside the family home. They will: -

- ◆ Help to solve problems
- ◆ Help build self-confidence
- ◆ Help to form good relationships and to respect both adults and peers
- ◆ Encourage to ask questions and seek answers
- ◆ Provide equipment, materials and ideas to extend learning
- ◆ Give time to enjoy life from a child's perspective



Our Nursery School aims to meet these needs through a variety of play activities where the child is treated as an individual, taking account of their own needs and rates of development.



We follow the NI Pre School Curriculum which covers 6 areas of learning - World Around Us, the Arts, Personal and Social Emotional Development, Early Maths, Early Language and Physical Development.

SETTLING NEW CHILDREN

During the first few weeks children are admitted in small groups to ensure that each child has settled before coming together as a full class of 26. This allows us to establish relationships with each child and get to know them individually

Settling in periods can vary depending on the child's needs. Staff will talk with you and support you and your child through this process.



CHILDREN WITH ADDITIONAL NEEDS

We have staff who are experienced in a wide range of special needs and we welcome parents to talk to us if their child is experiencing any difficulties, so we can provide support at the earliest possible stage. We are an Autism Friendly nursery accredited by Autism NI.

POSITIVE BEHAVIOUR APPROACH

We help children to make good choices and begin to develop self discipline. We do this by establishing our Golden Rules in school.

WE ARE GENTLE

WE TRY HARD

WE ARE KIND AND HELPFUL

WE LOOK AFTER THINGS

WE ARE HONEST



CHARGES & REMISSION POLICY

We ask for a contribution to our Nursery Fund of £15 per month. This money is used to provide: -

- ◆ *Daily snack*
- ◆ *Ingredients for baking/cooking*
- ◆ *Educational visits*
- ◆ *Transport costs*



We currently offer a **Breakfast Club**, when children can come to school from 8.20am. The cost is £2 per day which covers the cost of food and a Supervisory Assistant.

It is our policy that children in the 9.00am—1.30pm session all have school dinner together. At present dinners cost £2.50 per day and this is collected at the beginning of each week (or month if parents prefer).

If you are in receipt of any benefits, or think your child may be entitled to free school meals, it is **YOUR** responsibility to apply to the Education Authority (Western Region), Tel No: 028 8241 1411 or via the website www.eani.org.uk



PARENT'S ROLE

The teaching staff actively encourage parental contact with the school. Parents' support is essential in working with the school for the child's benefit.

The school encourages parental participation in various ways; such as monthly newsletters, invitations to meetings with teachers, and other events. *Working together we can strive to provide the best quality education for your child.*

PASTORAL CARE

We seek to support each child's whole development. Interactions will foster security, confidence and independence and are an intrinsic part of every aspect of the curriculum.

INCLUSION AND DIVERSITY

As part of the Christian calendar, Enniskillen Nursery School celebrates many festivals, including Christmas and Easter. We also celebrate festivals from other countries and faiths, eg Diwali, Chinese New Year, Eid, etc. It is your decision if you do not wish your child to participate in any of these festivals.

SHARED EDUCATION

We are part of the Shared Education programme. The project is aimed at introducing young children to different schools and making new friends.

TOILETING POLICY

We expect all children to be able to use the toilet and not be wearing nappies or pull-ups. This will add to the independence and self esteem of your child.

We appreciate that there are children who are known to have difficulties in connection with using the toilet, who do not have a one-to-one assistant and may require extra help and support for a period of time. Please discuss any concerns you have with the Principal.

HOW TO APPLY

We encourage you to take the time to view our 'Virtual Open Day' @ www.enniskillennurseryschool.com

The Education Authority have a digital admissions process for all applications via their website – www.eani.org.uk

WE ADVISE PARENTS TO APPLY FOR BOTH A FULL TIME AND A PART TIME PLACE FOR THEIR CHILD.

Please contact the School Principal, Mrs Phair if you have any further questions or queries.

Further information is available from Enniskillen Nursery School; follow our Facebook page or website for updates.

It is the responsibility of parents and guardians to include **ALL** relevant information on the application form, which will be considered when applying the below criteria for entry to Enniskillen Nursery School.

TIME SCALE

The application procedure opens on 9 January 2024 at 12noon (GMT) and an application submitted by the closing date of 26 January 2024 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 26 January 2024 will be treated as a late application.

Issue of letters offering a place to children in categories 1 & 2 will be in April 2024.

Late applications and category 3 children will be offered a place early June 2024 (subject to places being available).

CRITERIA

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form.

The provision of false or incorrect information or the failure to provide information within the deadlines set by preschools can result in the withdrawal of a place or the inability to offer a place on the part of any school nominated on the applicant's application form.

The Board of Governors have determined that, in the event of there being more applicants than places available the following criteria will be applied, in the order set down, to select children for the available places. The Admissions Criteria will be applied by a Selection Committee consisting of the Principal and three Governors subject to the final approval of the full Board of Governors.

Places will be offered in the following order,

Full-time (9.00am-1.30pm, includes lunch), Part-time AM session (8.50am – 11.30am), then Part-time PM session (12.30pm – 3.00pm)

unless preference has been otherwise indicated on the application form.

The same criteria will be used for all admissions.

Children who are not normally resident in Northern Ireland will not be considered for places until all children who live in Northern Ireland have been considered.

Admissions Criteria

A timetable of pre-school admissions procedures setting out the dates by which an application is to be submitted is available at www.eani.org.uk/admissions under 'Pre-School Admissions'. During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered.

The application procedure opens on **9 January 2024 at 12noon** (GMT) and an application submitted by the closing date of 26 January 2024 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 26 January 2024 will be treated as a late application.

As the pre-school admissions procedure is in two stages the timetable also specifies the relevant dates at Stage 2 which will determine if an application is to be considered as punctual or late.

Admissions Criteria Statutory Criteria

1. **Children from socially disadvantaged circumstances in their final pre-school year who were born:**
 - **on or between 2 July 2020 and 1 July 2021 (inclusive) and whose parents have not exercised their right to defer their child's entry to primary school; or,**

- on or between 1 April 2020 and 1 July 2020 (inclusive) or were due to be born on or between those dates but were born earlier; and,
- have not attended or are not currently attending a funded pre-school setting under the Pre-School Education Programme as a target aged child; and,
- that child's parent has completed a request to defer their child starting P1 until September 2025.

Note: Children from 'socially disadvantaged circumstances' means a child whose parent has an entitlement to (i) Income Support, or (ii) Income-based Jobseeker's Allowance, or (iii) Income related Employment and Support Allowance, or (iv) Universal Credit. When parents apply for places for their child on this basis they must provide Benefit Verification to confirm that they have an entitlement. The application procedure for Pre-School will outline how Benefit Verification can be submitted.

2. Children not from socially disadvantaged circumstances (as defined above) who are in their final pre-school year (as defined by criterion 1).

In the event of two or more identical dates of birth, selection will be made using the randomised selection as detailed in the sub criteria

If there are more pupils satisfying the last criterion which can be applied, then selection for the remaining places will be on the basis of using the following sub criteria.

Sub Criteria – only applies to Statutory Criteria 1 – 2

(a) Children who have had a parent, brother(s)/half-brother(s) or sister(s)/half-sister(s) or foster brother(s)/sister(s) previously enrolled in Enniskillen Nursery School. Please specify on the application form the name of sibling and year(s) attended.

(b) Children who are currently pupils at Enniskillen Nursery School.

(c) Children who have indicated Enniskillen Nursery School as their 1st Preference. Those whose form indicates a first preference will be selected before those whose form indicates a second or subsequent preference. Second preferences will be selected before third or subsequent preferences, etc.

Sub-Criteria will be applied in the order in which it appears above.

Remaining places will be allocated on a randomised selection using the webpage "www.Random.org/lists" to allocate a rank number at random to each application. We will use the child's surname followed by their first name as written on the birth certificate to complete this process. The random selection will be carried out by the Principal, verified by a member of the Board of Governors and an independent person. (In the case of twins/multiple births the application will be treated as one application in the process.)

Non-Statutory Criteria

3. Children who were born:

on or between 1 April 2020 - 1 July 2020 (inclusive), or were due to be born on or between those dates but were born earlier; and have attended or are currently attending a funded pre-school setting under the Pre-School Education Programme as a target aged (not penultimate aged) child; and, that child's parent has completed a request to defer their child starting P1: or,

on or between 2 July 2021 and 1 July 2022 (inclusive); or,

on or between 1 April 2021 and 1 July 2021 (inclusive) or were due to be born on or between those dates but were born earlier; and that child's parent has completed a request to defer their child starting P1 until September 2026

Tie Breaker – Non Statutory Criteria 3

Children within Criteria 3 will be selected in Chronological Order of Age – eldest child first. In the event of two or more children having the same DOB the above random selection of letters will be used.

It is important that parent(s)/guardian(s) when submitting the application form give all the relevant supporting information and written evidence that may be needed, including the child's original birth certificate. All criteria will apply as at closing date on the application.

If parents have any difficulty in completing the form then they should consult with the Principal.

Late Applications

The same criteria will be used for applications received after 1 September 2024 for all admissions.

Duty to Verify

If a place is offered on the basis of incorrect or misleading information then the Board of Governors may withdraw the offer. Information to verify any of the above criteria may be requested.

Waiting List Policy

The school's policy on the consideration of applications after the Open Enrolment Admissions procedures concludes on 11 June 2024 is available directly from the school. Should a vacancy arise, the above criteria will be applied to select pupils from our waiting list.

Parents should also note that if their child is seeking nursery provision for the 2nd year they MUST reapply.

